

Manual Voucher Posting Report

This report will help to generate the details of Manual voucher posted under Facility ID / Profit centre.

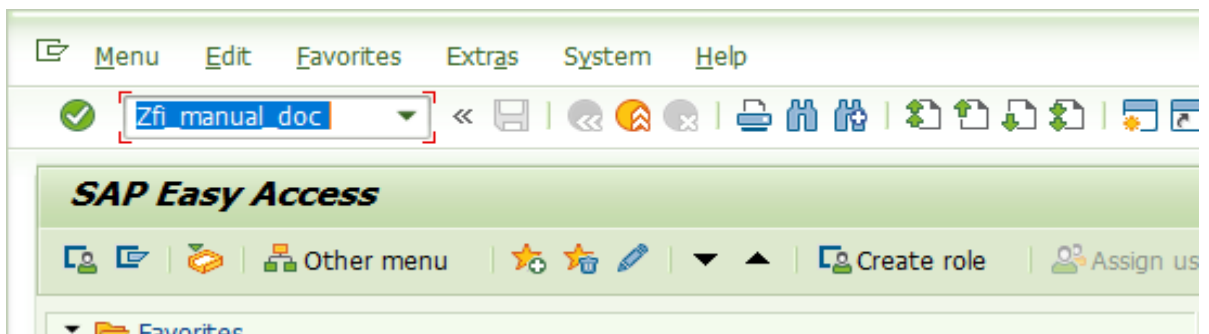
Under **Facility ID option**, User can view; extract the details of Manual voucher posted for a single Day only. Eg - Under a Divisional Facility ID, this reports shares the details of Manual voucher posted by offices under that Division for a single Day.

Under **Profit Centre option**, User can view; extract the details of Manual voucher posted for a single date & date range, but within the calendar month only. Eg - Under a Profit Centre, this report shares the details of Manual voucher posted by that office for date range (which should be calendar month only).

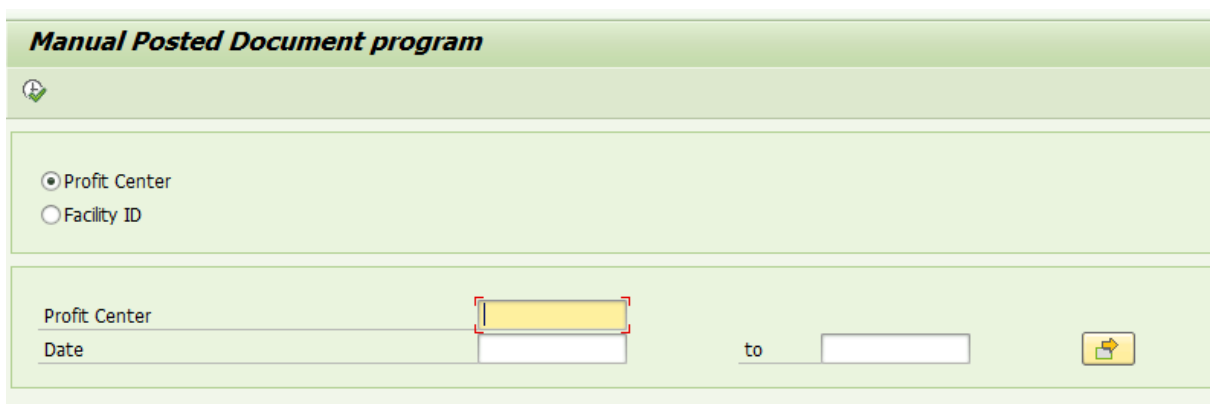
T code - Zfi_manual_doc

Access available under Role – YS: FA_REPORTS

01. Execute T code – ZFI_Manual_Doc



02. Select Profit centre



Input - Profit centre, Date/s

Execute

Manual Posted Document program

Profit Center
 Facility ID

Profit Center: 2132610000
Date: 01.01.2022 to 31.01.2022

Report

Manual Posted Document program

Profit Center	Document No	Document Type	Document Date	Document Posting Dat	Document Entry Date	Reversal Status	Clearing A/c	User Name/ CSI Empl	T code	T code Description
2132610000	1500026203	SA	01.01.2022	01.01.2022	17.01.2022			10009307	F-02	Enter G/L Account Posting
2132610000	2900039656	KZ	04.01.2022	04.01.2022	04.01.2022			10009309	F-58	Payment with Printout
2132610000	4900002900	WA	04.01.2022	04.01.2022	04.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	5800001300	RE	04.01.2022	04.01.2022	04.01.2022			10009309	MIRO	Enter Incoming Invoice
2132610000	4900000105	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900000402	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900000502	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900000802	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001001	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001002	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001102	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001103	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001301	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement
2132610000	4900001505	WA	05.01.2022	05.01.2022	05.01.2022			11072399	MIGO_GI	Goods Movement

- Above Report can be extracted to Spread sheet and document numbers can be further used under FB03 for further monitoring.

03. Select Facility ID

Manual Posted Document program

Profit Center
 Facility ID

Division Facility ID:
Date:

Input - Facility ID, Date

Execute

Manual Posted Document program

Profit Center
 Facility ID

Division Facility ID

Date

Report

Manual Posted Document program

Profit Center	Document No	Document Type	Document Date	Document Posting Dat	Document Entry Date	Reversal Status	Clearing A/c	User Name/ CSI Emplo	T code	T code Description
2132610100	1500023298	SA	01.01.2022	01.01.2022	14.01.2022			10009307	F-02	Enter G/L Account Posting
2132610000	1500026203	SA	01.01.2022	01.01.2022	17.01.2022			10009307	F-02	Enter G/L Account Posting
2132611100	1900000002	HR	01.01.2022	01.01.2022	14.01.2022			10009307	F-02	Enter G/L Account Posting

- Above Report can be extracted to Spread sheet and document numbers can be further used under FB03 for further monitoring.